



EXTERNAL JOB POSTING

WANTED SUMMER STUDENTS

MAINTENANCE SERVICES 16-WEEK SUMMER CONTRACT

The Summer Students is responsible for efficiently delivering general grounds services and minor upkeep services for assigned maintenance projects.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Grass cutting and trimming
- Preparing, planting, and maintaining flowerbeds
- Garbage cleanup from grounds and parking lot areas
- Assistance with painting projects
- Perform minor maintenance in and around units
- A congenial personality who enjoys working with and for the elderly and low-income families and individuals
- Knowledge of basic equipment maintenance & be able to physically able to operate maintenance equipment
- Ability to work with very limited supervision
- Good communication and organization skills
- Must be physically fit and able to bend, lift and climb
- Must be physically able to operate maintenance equipment

MINIMUM QUALIFICATIONS:

- Completion of High School Diploma or equivalent. Must be returning to school prior to November 1.
- WHMIS, First Aid, and CPR certification preferred
- Must be able to complete a Criminal Record Check successfully
- Must have a valid Driver's license and reliable transportation
- A genuine interest and empathy for the care of senior citizens and low-income families

INITIAL LOCATION OF WORK: Based out of the main Facilities office for all locations sites

INITIAL HOURS OF WORK:

7:00 am – 3:00 pm, 7.5 Hour Shift; Monday through Friday - 75 Hours per Pay Period

PAY RANGE & BENEFITS: \$19.90 per hour

START DATE OF CONTRACT: May 6, 2024 **END DATE OF CONTRACT:** August 23, 2024

APPLY TO: Wes Jacobs, Facilities & Maintenance Manager
Grande Prairie, AB
Resumes@grandespirit.org

OPENING POSTED:

Friday, April 5, 2024

DEADLINE FOR SUBMISSIONS:

Friday, April 26, 2024