



# Grande Spirit Foundation

**FOR OFFICE USE ONLY**

Entered: \_\_\_\_\_ Score: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_  
Last First

Social Insurance Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_     Female     Male  
Day / Month / Year

Co-Applicant Name: \_\_\_\_\_  
Last First

Social Insurance Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_     Female     Male  
Day / Month / Year

Education Level:     Elementary     High School     Post Secondary

Marital Status:     Married     Single     Common Law  
                           Separated     Divorced     Widowed

Phone Number: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**How long have you lived in Alberta?**

less than 6 months     more than 6 months

**How long have you lived in Canada?**

less than 1 year     1-5 years  
 6-10 years     more than 10 years

Citizenship Status:     Canadian Citizen     Landed Immigrant

Other (Explain): \_\_\_\_\_

Aboriginal Descent:     Yes     No    Treaty #: \_\_\_\_\_  
(Metis, First Nations, Inuit)

Do you own a pet?     No     Yes    Type of Pet(s) \_\_\_\_\_

**Monthly Financial Information: (for all Household members)**

Employment: \_\_\_\_\_

Number of hours/week \_\_\_\_\_ Hourly rate \_\_\_\_\_

Child Support: \$ \_\_\_\_\_     Canada Child Benefit: \$ \_\_\_\_\_

AISH: \$ \_\_\_\_\_     Alberta Works: \$ \_\_\_\_\_

Pensions: \$ \_\_\_\_\_     EI Benefits: \$ \_\_\_\_\_

Student Loan/Grant: \_\_\_\_\_

Other: \_\_\_\_\_

Present Occupation: \_\_\_\_\_

**Assets:** (List all Assets: Vehicles, RV's, Property, Savings, RRSP'S)

Vehicle/RV: Year/Make/Value: \_\_\_\_\_

Owned     Monthly Payment Amount: \$ \_\_\_\_\_

Cash in Bank: \$ \_\_\_\_\_     Savings: \$ \_\_\_\_\_

Stocks/Bonds: \$ \_\_\_\_\_     RRSP's: \$ \_\_\_\_\_

Real Estate: Describe/Value: \_\_\_\_\_

**Family Members Who Will Live With You Including Yourself:**

Date of Birth: \_\_\_\_\_ Day / Month / Year

#1 Adult:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#2 Adult:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#3 Adult:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#1 Child:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#2 Child:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#3 Child:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#4 Child:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#5 Child:     Male     Female    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Do any of the above people have a disability?     Yes     No

Type of disability     Mental: Explain \_\_\_\_\_

Physical: Explain \_\_\_\_\_     Wheelchair

**Present Living Accommodations:**

Own Place     Private Rental     Social Housing

Hotel     Community Dorm     Women's Shelter

Institutional     Homeless     Other \_\_\_\_\_

Are you living with family or friends     Yes     No

If **Yes**, indicate number of people **other than those listed above:**

# \_\_\_\_\_ Children    # \_\_\_\_\_ Single Adults    # \_\_\_\_\_ Couples

Size of **Present Home:**     1-Bdrm     2-Bdrm     3-Bdrm     4-Bdrm

Landlord/Family or Friend Name: \_\_\_\_\_

Landlord's Phone #: \_\_\_\_\_ Rent paid/month: \$ \_\_\_\_\_

Services **Included** in Rent/House Payment:

Electricity     Water/Sewer     Heat     Fridge     Stove

**Ability to Pay:**

Housing 1<sup>st</sup> Graduate:     Yes     No

Damage Deposit:     Yes     No    First Month's Rent:     Yes     No

**Reason for Moving: (check more than one if applicable)**

Need for Independence     Safety/Security     Relocating

Undesirable Location     Unable to Maintain     Too Small

Family Status Change     Family Violence     Accessibility

Discharged from Institution     Unit Condemned     Foreclosure

Permanent Housing Needed     Health Reasons     Unaffordable

Poor Condition (Explain): \_\_\_\_\_

Eviction (Explain): \_\_\_\_\_

Emergency (Explain): \_\_\_\_\_

**PLEASE CONTINUE ON THE BACK**



### General Information:

*This information is being collected under the authority of M.O.#H:091/94 under the Alberta Housing Act. The Grande Spirit Foundation will use this information to verify and assess housing and services required by the applicant, and if necessary for the collection of outstanding debts owed to the Foundation. The information is protected from public disclosure by sections 38, 40, and 41 of the Freedom of Information and Protection of Privacy Act.*

**Application:** Applications are to be completed and returned to the Grande Spirit Foundation. All applications are rated based on their need for housing assistance, which considers the following:

- Annual income
- Assets
- Size of unit required based on family composition
- Condition of present accommodation

**Assessment:** All applicants will be assessed through a personal interview:

- To verify the information on the application:
  - Household composition
  - Household income
  - Household assets
- To determine the most appropriate housing assistance.

### Selection:

**Grande Spirit Foundation Direct Rentals:** When one of the units becomes available, the applicant assessed in highest need for the available accommodation will be contacted for a review of the following criteria:

- Ability to pay rent when due
- Ability to live in the unit with or without community supports (i.e., lawn maintenance)
- Ability to transition through the program (i.e., market rent, home ownership)

**Rental Assistance:** When a rental assistance designation becomes available, the applicant in highest need for the available accommodation will be referred to an eligible landlord. You will have to meet the selection criteria of the landlord.

**Affordable Housing:** (Margaret Edgson Manor, Hearthstone Manor) Available units offered to applicants based on the following criteria:

- Ability to pay **affordable** market rent based on income verification (income tax assessment, current income information)
- Ability to live independently

**Refusal:** If an applicant refuses the unit offered them, they will be placed on the inactive waiting list. This list would only be referred to if there were no applicants on the active waiting list.

**Updates:** If you wish to have your application updated, or wish to inquire about your application, **you will have to come to the Grande Spirit Administration Office, or to the Beaverlodge or Spirit River Office.** If no contact is made after 6 months, the application will become inactive. If no contact is made after 12 months, the application will be removed from the waiting list.

### Please Complete

**Specific Circumstances:**

---

---

---

---

---

---

---

---

---

---

**Where would you be willing to live?**

- Grande Prairie     Sexsmith     Beaverlodge
- Spirit River     Wembley
- Hearthstone Manor     Margaret Edgson Manor

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Support Services Accessed

- Alberta Works     AISH     Centerpoint Facilitation
- Odyssey House     PACE     Alberta Mental Health
- Rotary House     Canadian Mental Health Association
- ASLS     Immigrant Settlement Services
- Salvation Army     FCSS     Friendship Centre
- Pregnant Teen     North Reach

Other: \_\_\_\_\_

If you checked Support Services above, give the name of your support worker(s): \_\_\_\_\_

Name & Phone Number of Guardian or Family Support: \_\_\_\_\_

**Your signature below will give Grande Spirit Foundation permission to contact the above noted people on your behalf**

Signature \_\_\_\_\_

Date \_\_\_\_\_