



# Grande Spirit Foundation

BOARD OF DIRECTORS SEMI ANNUAL MEETING MINUTES  
 Friday, March 17, 2017 @ 10:00AM  
 Wild Rose Manor, 9358 70 Avenue, Grande Prairie, AB

<b>PRESENT:</b>	Claude Lagace Denise Skoworodko Jack Macauley Alvin Hubert Helen Rice Elaine Garrow Colleen Holler Gordon Nicholson Roxie Rutt Roger Loberg Corey Beck Debbie Normington Tracy McGregor Mike McCann Samantha Stuart	Town of Sexsmith, Vice Chair Town of Spirit River Birch Hills County Saddle Hills County City of Grande Prairie M.D. Spirit River Town of Wembley Village of Hythe M.D. Greenview Town of Beaverlodge County of Grande Prairie General Manager Executive Assistant Facilities Manager Financial Manager
<b>ABSENT:</b>	Joan Chelich	Village of Rycroft

1. **CALL TO ORDER:** by C. Lagace at 10:05 a.m. Introductions around the table.

2. **CHANGES OR ADDITIONS TO THE AGENDA:**

Add: 6. Correspondence 3. Letter to Minister of Municipal Affairs  
 11. In-Camera

3. **APPROVAL OF THE AGENDA:**

#1059 **MOTION** by H.Rice to accept the agenda with additions.

**CARRIED**

4. **APPROVAL OF MINUTES:**

#1060 **MOTION** by A.Hubert to approve the minutes of the November 25, 2016 meeting.

**CARRIED**

5. **REPORTS:**

1. General Manager's Report: by D. Normington - provided handout

2. Portfolio Report: by D. Normington  
 Debbie provided additional reports with turnover statistics and current resident statistics.

3. Waitlist Analysis: *by D. Normington*
4. Maintenance Report: *by M. McCann*
5. Audited Financial Report for 2016 – Vivian Taylor from MNP presented the audited Financial Statements. Financial Statements show Lodge deficit at \$1.9M, however this is due to Lakeview construction. Actual Lodge surplus is approximately \$2M.

**#1061 MOTION** *by A. Hubert to accept the 2016 Audited financial statements as presented.*  
**CARRIED**

**#1062 MOTION** *by E. Garrow to accept the reports as presented.*  
**CARRIED**

#### **6. CORRESPONDENCE:**

1. Letter to Dr. Yiu – AHS - Info Only. Have not received a response.
2. AB Seniors 2016 Financial Information Package – Info Only
3. Letter to Minister of Municipal Affairs – Info Only  
Elaine will bring this letter to her meeting with the Chief of Staff for Municipal Affairs on March 20<sup>th</sup>. Claude requested members have their municipalities send letters requesting lower financing rate.

**#1063 MOTION** *by D. Skoworodko to accept the correspondence as presented.*  
**CARRIED**

#### **7. BUSINESS ARISING/OLD BUSINESS:**

1. Debolt – MD of Greenview Seniors Housing Survey – Info Only
2. Amisk Court – Lodge Addition Update  
Debbie explained that three conceptual drawings were presented. One option is to eliminate the original wing and add in 29 lodge units. Estimated cost of the project will be \$5-6 Million.
3. New Lodge Update – February 22, 2017 Building Committee Minutes provided.  
There is a delay due to the delivery of the kitchen equipment. Will set up tours for the councilors and board members once we have substantial.

**#1064 MOTION** *by H.Rice to accept Building information and minutes.*  
**CARRIED**

#### **8. NEW BUSINESS**

1. 2017 Auditor Appointment

**#1065 MOTION** *by E. Garrow to appoint MNP for the 2017 Financial Audit.*  
**CARRIED**

2. 2016 Bad Debt Write Off

**#1066 MOTION** *by D. Skoworodko to write off \$3,395.69 of bad debts for 2016 as presented.*  
**CARRIED**

3. Municipal Requisitions - The breakdown between municipalities was presented based on the equalized assessments and the Board approved 10% increase. Invoices have been sent out.

#1067 MOTION by R. Loberg to accept the 2017 municipal requisitions of \$1,061,957 as presented.

CARRIED

4. Draft 2016 Annual Report – Debbie provided handout

#1068 MOTION by H. Rice to approve the 2016 Annual Report.

CARRIED

9. UNFINISHED BUSINESS

10. ROUND TABLE

11. IN-CAMERA

#1069 MOTION by R. Rutt to go In-Camera at 11:22 am

CARRIED

#1070 MOTION by D. Skoworodko to come out of In-Camera at 11:38 am

CARRIED

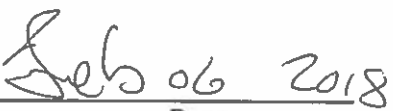
#1071 MOTION by H. Rice to accept Debbie Normington's retirement "with regrets"


CARRIED

12. ADJOURNMENT

Adjourned at 11:40 p.m.

  
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Claude Lagace, Board Chair

  
\_\_\_\_\_  
Date

  
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Debbie Normington, General Manager