



Grande Spirit Foundation

MANAGEMENT COMMITTEE

Friday, January 27, 2017 @ 10:00AM

Pioneer Lodge, 9508 100 Avenue, Grande Prairie, AB

PRESENT:	Claude Lagace	Town of Sexsmith
	Denise Skoworodko	Town of Spirit River
	Elaine Garrow	M.D. Spirit River
	Jack Macauley	Birch Hills County
	Roxie Rutt	M.D. Greenview
	Roger Loberg	Town of Beaverlodge
	Alvin Hubert	Saddle Hills County
	Karen Rosvold	County of Grande Prairie
	Joan Chelich	Village of Rycroft
	Colleen Holler	Town of Wembley
	Debbie Normington	General Manager
	Curtis King	Facilities Manager
	Tracy McGregor	Financial Manager

ABSENT:	Helen Rice	City of Grande Prairie
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1. **CALL TO ORDER:** by C. Lagace at 10:09 a.m.

2. **CHANGES AND/OR ADDITIONS TO AGENDA:**

Add: 6. Correspondence – 6. AB Seniors 2017 Budget Update

3. **APPROVAL OF AGENDA:**

#2353 **MOTION** by D. Skoworodko to accept the agenda with additions.

CARRIED

4. **APPROVAL OF MINUTES:**

#2354 **MOTION** by R. Rutt to approve the minutes of the October 28, 2016 meeting.

CARRIED

5. **REPORTS:**

1. General Manager's Report: by D. Normington - provided handout

2. Portfolio Report: by D. Normington

Huge turnover right now, some Dieppe vacancies are due to the flood, Chronic vacancies at Eaglesham, Laglace, Wanham. The Lodge waitlist is up and the apartments are down right now. It takes ongoing management to ensure the numbers are correct and applicants who are not ready to move in become inactive.

3. Financial Report: by T. McGregor

There are a few more year end entries to make; on track for our budgeted Lodge surplus.

4. Maintenance Report: by C. King – provided handout

Curtis reported on the progress of the sprinkler upgrade project and asked for approval on various Standing Offer Agreements he prepared. Elaine excused herself from the room.

#2355 MOTION *by R. Rutt to approve SOA 2016-007 for General Contracting to HWD; SOA 2016-009 for Fire and Safety to Simplex; SOA 2016-010 for Disaster Services to First On Site; and SOA 2016-011 for Cabinets to DR Sales.*

CARRIED

#2356 MOTION *by K. Rosvold to approve all reports.*

CARRIED

Elaine joined the meeting again. Curtis sourced temporary water for Dieppe flood, we will add this to our Emergency Response lists.

6. CORRESPONDENCE:

1. Audit Engagement – MNP – for Info
2. Board Appointment Saddle Hills: Alvin Hubert - for Info
3. AB Seniors Capital Grant Funding – Debbie will ask for an update of the assigned projects. (\$1,031,500)
4. AB Seniors Carbon Monoxide Detectors – Grant \$15,600 – for Info
5. Letter to Beaverlodge Town Council – CMHC funding for Amisk drawings – for Info
6. AB Seniors 2017 Budget Update – not finalized yet – hold 2016 levels – for Info

#2357 MOTION *by E. Garrow to approve all correspondence.*

CARRIED

7. BUSINESS ARISING/OLD BUSINESS:

1. Beaverlodge Town Council approved \$20,000 towards getting conceptual drawings done for Amisk Court. Our CMHC funding will expire in March.

#2358 MOTION *by R. Loberg to award the bid for Conceptual Drawings for Amisk Court to Bennett Architect for \$17,640.*

CARRIED

2. New Lodge Update
 - Debbie and Claude had a call from the Province regarding funding and ownership of Lakeview; they propose more funding with a change to Tenancy in Common – we will need more discussions. A Finance representative will review our numbers.
 - ATB is coming Monday – Claude will discuss interest rates with them.
 - The kitchen equipment is delayed until the end of February, so the timeline is extended to the end of March for project completion.
 - We are getting blinds and small wares ordered.
 - November 23/December 14, 2016 and January 4, 2017 minutes

#2359 MOTION *by A. Hubert to accept Building information and minutes.*

CARRIED

8. NEW BUSINESS :

1. 2016 Provincial Spending: two bid packages were previously approved for expenditure by email.

#2360 MOTION by E. Garrow to approve bid packages GSF-16-22 for hot water tanks and furnaces and GSF-16-24 for James Manor Flooring from the Provincial Budget.

CARRIED

2. 2017 Meeting Schedule: For Info
3. Updated Board List: For Info – send any updates/changes to Office
4. 2017 Organizational Chart – includes office restructure - For Info
5. Updated Health and Safety Policy

#2361 MOTION by R. Loberg to approve the updated Health and Safety Policy.

CARRIED

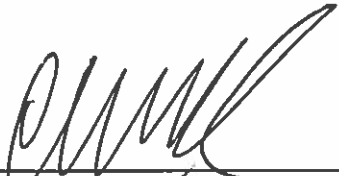
9. UNFINISHED BUSINESS

10. ROUND TABLE


11. IN-CAMERA

12. ADJOURNMENT

Adjourned at 11:50 am



Claude Lagace, Board Chair



Debbie Normington, General Manager

Feb 24/17

Date