



**GRANDE SPIRIT FOUNDATION MANAGEMENT COMMITTEE  
MEETING MINUTES  
Pleasantview Lodge, 5230 44 Ave, Spirit River  
Friday September 22, 2017**

Present:	Claude Lagace Roxie Rutt Helen Rice Roger Loberg Elaine Garrow Alvin Hubert Denise Skoworodko Corey Beck Cheryl Bogdanek	Town of Sexsmith MD of Greenview City of Grande Prairie Town of Beaverlodge MD of Spirit River No.133 Saddle Hills County Town of Spirit River County of Grande Prairie No. 1 Birch Hills County
Administration:	Steve Madden Nana Debrah Mike McCann Kelsey Edginton	General Manager Finance Manager Facilities Manager Executive Assistant

Absent:

1. CALL TO ORDER  
C. Lagace called meeting to order at 10:00 am.
2. CHANGES AND OR ADDITIONS TO AGENDA  
*Add to 8.4 Amisk Court Addition - RFD and 8.5 Lakeview Window Stops - RFD.*
3. APPROVAL OF AGENDA  
**RESOLUTION #2400 – Moved by A. Hubert to accept the agenda with additions. CARRIED**
4. APPROVAL OF MINUTES – Management Committee Meeting June 23, 2017  
**RESOLUTION #2401 – Moved by E. Garrow to approve the minutes of June 23, 2017 meeting. CARRIED**
5. PUBLIC INPUT/PRESENTATIONS
6. REPORTS
  1. General Manager’s Report  
*Report provided in package prior to meeting.*
  2. Portfolio Report  
*Report provided in package prior to meeting, reports with turnover statistics and current resident statistics.*
  3. Financial Report  
*Report provided in package prior to meeting, reports with budget information.*
  4. Maintenance Report  
*Report provided in package prior to meeting, reports on various work being done in the facilities.*

**RESOLUTION #2402 - Moved by E. Garrow to approve the advertising of Lakeview with radio and newspaper ads. CARRIED**

**RESOLUTION #2403 - moved by H. Rice to accept all reports as presented. CARRIED**

7. NEW BUSINESS

1. Draft Business Plan

*2017 Business plan was presented to the Management Committee. During the Compliance review it was stated that a business plan needs to be in no later than September 30, 2017. There still needs to be more work done to the draft before it can be submitted to the Full Board for final approval in November.*

**RESOLUTION #2404 – Moved by H. Rice to accept the draft business plan as presented. CARRIED**

2. Hythe & District Pioneer Home Society

*Hythe & District Pioneer Home Society has reached out to the Board as they are in need of municipal requisition. There is currently an agreement in place between Hythe & District Pioneer Home Society and the Grande Spirit Foundation. Board has agreed that there needs to be more discussion with Hythe & District Pioneer Home Society before any decisions are made.*

**RESOLUTION #2405 – Moved by C. Beck to accept this as information. CARRIED**

8. UNFINISHED BUSINESS:

1. Boiler Tender –RFD

**RESOLUTION #2406 – Moved by C. Bogdanek to accept the recommendation from J. Davis Engineering to award the heating systems upgrades tender to low bidder, G & M Plumbing & Heating, in the amount of \$171,800 for heating system upgrades at Pioneer Lodge, Heritage Lodge and Wild Rose Manor,**

**CARRIED**

2. New Lodge Updates

- Technology – TV's, Phones, Internet

*GPN is still trying to work on everything to get it working 100%. TV is the largest issue with a poor signal, but GPN is working on getting a better signal for the residents. We have contacted Tell and Eastlink in regards to Lakeview, with eastlink being too slow and Telus having an interest in it.*

- Landscaping – Tree's, Flower Beds

*Landscaping is done for the winter and will start up again in the spring. Looking at flag poles, sign, fruit trees and flower beds to be started in the spring.*

3. CNRL Donation

*At the Lakeview grand opening, Grande Spirit Foundation received a donation from CNRL for \$200,000. The Board discussed the donation and has asked Administration to review and bring back to October meeting.*

**RESOLUTION #2407 – Moved by R. Rutt to accept this as information and bring back to the next meeting. CARRIED**

4. Amisk Court Addition – RFD

*Bennett Architects Inc. has completed a conceptual planning study, conceptual layout for the Amisk Court addition and has provided pricing for the next phase of architectural work to be completed. The next phase will include schematic design and building drawings.*

**RESOLUTION #2408 - Moved by E. Garrow to approve proceeding with the next phase of the Amisk Court Addition with Bennett Architects Inc. for \$33,200 with \$7,860 from Grande Spirit Foundation and \$25,340 provided by the Town of Beaverlodge. CARRIED**

5. Lakeview Window Stops – RFD

*The windows at Lakeview currently do not have window stops to regulate the opening of the windows, which is presenting safety issues at this time. All West Northern Glass has provided a quote to supply and install restrictor bars on all the windows.*

**RESOLUTION #2409 - Moved by C. Bogdanek to approve All West Glass for \$24,287 to supply and install window stops at Lakeview Lodge. CARRIED**

9. CORRESPONDENCE:

10. ROUND TABLE

*Board members gave thanks and congratulations to one another in regards to the up coming election.*

11. IN CAMERA

12. NEXT MEETING:

1. Management Committee – October 27, 2017 – Wild Rose Manor
2. Full Board – December 1, 2017 – Lakeview, Clairmont

13. ADJOURNMENT:

**RESOLUTION #2410 – Moved by H. Rice to adjourn the meeting at 11:07 am.**

**CARRIED**

  
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*Claude Lagace, Board Chair*

  
\_\_\_\_\_  
*Date*

  
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*Steve Madden, General Manager*