



**GRANDE SPIRIT FOUNDATION Full BOARD MINUTES**  
**Admin Office, 9505 102 Avenue, Grande Prairie**  
**Friday June 28, 2019**

Present: Judy Kokotilo-Bekkerus Town of Beaverlodge  
Denise Joudrey Birch Hills County  
Elaine Garrow MD of Spirit River  
Alvin Hubert Saddle Hills County  
Denise Skoworodko Town of Spirit River  
Isak Skjaveland Town of Sexsmith  
Corey Beck County of Grande Prairie  
Roxie Rutt MD of Greenview  
Brian Peterson Village of Hythe  
Joanne Chelick Village of Rycroft

Administration: Steve Madden General Manager  
Kelsey Edginton Executive Assistant

Absent: Cory Gundersen Town of Wembley

1. CALL TO ORDER

J. Kokotilo-Bekkerus called meeting to order at 10:01 am

2. CHANGES AND OR ADDITIONS TO AGENDA

*Add 8.6 Spirit River Housing Update and 11 In Camera Item*

3. APPROVAL OF AGENDA

**RESOLUTION # 1199 – Moved by J. Chelick to accept the agenda with additions.**

**CARRIED**

4. APPROVAL OF MINUTES – Full Board Meeting – March 22, 2019

**RESOLUTION # 1200 – Moved by D. Joudrey to approve the minutes of March 22, 2019 meeting.**

**CARRIED**

5. PUBLIC INPUT/PRESENTATIONS

6. NEW BUSINESS

6.1. RFD – WCB PIR Refund

*Each year we receive a refund from the WCB PIR program and each year it is reinvested back to the staff members in the way of a staff appreciation item. This year the refund is \$6,122.47 and this would go back to staff in the way of an item or dinner. Management is working together to decide what it will be this year.*

**RESOLUTION # 1201 – Moved by I. Skjaveland to approve the WCB refund of \$6,122.47 be redirected to a staff appreciation item.**

**CARRIED**

6.2. RFD – Strategic Plan

*The strategic plan was done in May with the board and management. The previous plan was for 2014-2017 and it still had some outstanding items that were discussed and agreed are already included new plan via other means such as the needs assessment. The Dieppe parking lot review was an outstanding item that was proposed to be put into the new plan. The new version should be accepted as a three-year plan, with the addition of the outstanding item from the old strategic plan.*

**RESOLUTION # 1202 – Moved by R. Rutt to accept the Strategic Plan as amended.**

**CARRIED**

7. UNFINISHED BUSINESS:

7.1 RFD – 2020-2022 Business Plan

*The draft business plan was presented to the Management Committee at the May 2019 meeting. Before this can be submitted, there were a few financial changes proposed to be updated. The Friends of the Foundation Committee approved allocating \$50,000 to go towards the new Spirit River facility and the G5 has provided more funding for to assist development of the property proposed for the facility that is currently owned by the MD of Spirit River.*

**RESOLUTION # 1203 – Moved by E. Garrow approve the 2020-2022 business plan with the proposed amendments.**

**CARRIED**

7.2 RFD – 2020 Budget

*The 2020 Budget was presented to the Management Committee at the May 2019 meeting and they recommended a 6% municipal requisition increase and a \$5.00 lodge rental increase. There has been a lot of discussion at both Management Committee Meetings and Full Board Meetings around the Group A residents who are not on the rental scale. Any increases to lodge rental rates can only be \$100 per year, and some Group A residents have increases which are more than that. The plan is to work on this over 2020 to start transitioning Group A residents in-line with the rental scale.*

**RESOLUTION # 1204– Moved by D. Skoworodko to approve the 2020 Lodge Budget as presented, that includes a 6% Municipal Requisition increase, a \$5.00 rental increase for lodge units effective July 1, 2020.**

**CARRIED**

**RESOLUTION # 1205 – Moved by E. Garrow to approve the 2020 Provincial Budget as presented.**

**CARRIED**

**RESOLUTION # 1206 – Moved by R. Rutt to approve the 2020 lodge Rental Rate sheet, Administration Rate sheet and Resident Rate sheet as presented.**

**CARRIED**

7.3 RFD – Reserve Accounts

*At the Full Board meeting in March 2019, the external financial auditor from MNP suggested that Grande Spirit Foundation should have more than one reserve. At the April 2019 Management Committee meeting, the board was presented with four reserve accounts that would be best for the Grande Spirit Foundation; Building Reserve, Future Development Reserve, Equipment Replacement Reserve and Operating Reserve.*

**RESOLUTION # 1207 – Moved by C. Thiessen to approve the creation of the following reserves; Building Reserve, Future Development Reserve, Equipment Replacement Reserve, Operating Reserve. CARRIED**

8. CORRESPONDENCE:

8.1 Letter to Minister of Finance

*Letter sent to Minister Travis Toews regarding his new position and to inform him of the request to expand Amisk Court.*

8.2 Letter to Minister of Seniors and Housing

*Letter sent to the Minister of Seniors and Housing Josephine Pon regarding her new position and to inform her of the funding approval received for the new facility in Spirit River.*

8.3 Letter to MLA of Central Peace – Notley

*Letter sent to MLA Todd Loewen regarding his new position and to inform him of the funding approval received for the new Spirit River facility.*

8.4 Repeal Carbon Levy and Rent Calculations for Social Housing

*The Government of Alberta has repealed the carbon levy, effective July 1, 2019, and it will not be included in rent calculations from then on.*

8.5 Legislature Minutes

*MLA Loewen presented the question, at the legislative assembly, about the funding that was approved for the Spirit River facility.*

8.6 Spirit River Housing Update

*There are currently no updates from the Province of Alberta regarding the funding that was approved for the new facility in Spirit River. The funding request is still on the list to be approved by this government, but it will need to go before some more members before any final decisions are made. The board and the municipalities need to continue to lobby for this new facility.*

**RESOLUTION # 1208 - Moved by C. Thiessen to approve all correspondence as presented. CARRIED**

9. REPORTS

9.1 General Manager Report

The needs assessment is still progressing via the consultant. The project manager for DeBolt and the engineer has put together a site plan for the new lads for the build. It has been submitted for review to the MD of Greenview. One of the six house in Sexsmith is now vacant and is in the process of being listed with a realtor.

9.2 Portfolio Report

There are still several vacant units in rural areas. Lakeview is 95% full, with units being more turnover rather than move ins.

9.3 Finance Report

Everything is looking good and should be just under 50% for this time of year.

9.4 Maintenance Report

The heat exchanger is almost complete at Lakeview. The sidewalk upgrade at Heritage Lodge is complete, along with the entrance do overs at Pioneer Lodge. Landscaping should be completed this week, weather pending. The final stages of the bulkhead project at Wild Rose Manor and Heritage Lodge is almost complete. Amisk Court is receiving a new fire panel and annunciators will also be installed.

**RESOLUTION # 1209 – Moved by E. Garrow to accept all reports as presented.**

**CARRIED**

10. ROUND TABLE

E. Garrow – Very happy with union negotiations.

B. Peterson – there has been some movement on the project in Hythe but can't comment on it much more than that.

C. Thiessen – Clyde is doing well and should be back in July. He will resume meetings at this time and should be back full time in the fall.

C. Beck – Busy with meeting with the province regarding agriculture. They are not saying much about anything yet.

A. Hubert – Spirit River has three new doctors.

11. IN CAMERA

**RESOLUTION # 1210 – Moved by C. Thiessen to go In Camera at 11:09 am.**

**CARRIED**

A. Hubert left meeting at 11:18 am

**RESOLUTION # 1211 – Moved by C. Thiessen to move out of In Camera at 11:28 am.**

**CARRIED**

**RESOLUTION # 1212 - Moved by D. Joudrey to accept the three-year agreement with the Union effective July 1, 2019 and to approve the Board Chair and General Manager to sign the agreement. CARRIED**

12. NEXT MEETING:

12.1 Full Board Meeting - November 22, 2019

13. ADJOURNMENT: Meeting adjourned at 11:30 am

  
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Judy Kokotilo-Bekkerus, Board Chair

  
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Date

  
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Steve Madden, General Manager