



# **EXTERNAL JOB POSTING**

## **EVENINGS GENERAL SERVICES (EGS)**

**FULL-TIME (TEMPORARY - 12 TO 18 MONTHS)**

The General Services ("ES") worker is responsible for the efficient delivery of housekeeping, resident, and food services in senior housing facilities.

### **Knowledge, Skills, and Abilities:**

- Knowledge of cleaning equipment and chemicals
  - A congenial personality who enjoys working with and for the elderly
  - Good communication skills
  - Patience, time management skills, and the ability to work independently
  - Ability to maintain a harmonious relationship with staff and public
  - Must be physically fit and be able to bend, lift and climb
  - Capable to work independently for long periods
  - Ability to carry out responsibilities listed in the General Services job description
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- **Minimum Qualifications:**
  - Completion of High School Diploma or equivalent
  - Housekeeping and Food Services experience, willingness to learn
  - WHMIS, First Aid, and CPR certification preferred
  - Clear Criminal Record Check
  - A genuine interest and empathy for the care of senior citizens

### **Initial Location of Work:**

Lakeview Lodge

May be required to work at other sites

### **Initial Hours of Work:**

3:30pm to 11:00pm (7.5-hour shifts)

Shift schedule varies from Monday to Sunday

75 Hours per Pay Period

### **Pay Range & Benefits:**

\$18.89 to \$22.18 per hour

Health & Dental Benefits

Life Insurance & Long-Term Disability are mandatory

### **Start Date:**

As Soon As Possible

### **Apply to:**

Jill Jardie, Site Assistant Manager

Lakeview Lodge, Clairmont, AB

Phone: (587) 771-9432 or Fax: (587) 771-9433

### **Deadline for Submissions:**

POSTING CLOSES WHEN THE IDEAL CANDIDATE IS SELECTED