



**GRANDE SPIRIT FOUNDATION MANAGEMENT COMMITTEE
MINUTES**

**Heritage Lodge, 10111 96 Street, Grande Prairie
Friday February 22, 2019**

Present: Judy Kokotilo-Bekkerus Town of Beaverlodge
Denise Joudrey Birch Hills County
Elaine Garrow MD of Spirit River
Clyde Blackburn City of Grande Prairie
Kristen Smith (alternate) Saddle Hills County
Denise Skoworodko Town of Spirit River
Isak Skjaveland Town of Sexsmith
Karen Rosvold (alternate) County of Grande Prairie
Roxie Rutt MD of Greenview

Administration: Steve Madden General Manager
Kelsey Edginton Executive Assistant

Absent:

1. CALL TO ORDER
J. Kokotilo-Bekkerus called meeting to order at 10:00 am
2. CHANGES AND OR ADDITIONS TO AGENDA
3. APPROVAL OF AGENDA
RESOLUTION # 2527 – Moved by D. Skoworodko to accept the agenda as presented. CARRIED
4. APPROVAL OF MINUTES – Management Committee Meeting January 25, 2019
RESOLUTION # 2528 – Moved by C. Blackburn to approve the minutes of January 25, 2019 meeting. CARRIED
5. PUBLIC INPUT/PRESENTATIONS
6. NEW BUSINESS
7. UNFINISHED BUSINESS:
 - 7.1 Cannabis Policy
This policy addresses residents use of cannabis of Grande Spirit Foundation and not staff. Cannabis has been available for medical usage for years in Canada and recreational use has become legal in late 2018. There are designated smoking rooms in 4 out of the 5 lodges and an outdoor building in the fifth lodge in Grande Spirit Foundation but these rooms will not be used for smoking cannabis. The policy outlines that there will be no smoking of cannabis in any of the Grande Spirit Foundation units, only medical cannabis will be permitted to be consumed in designated cannabis smoking areas. Managers will be allowed to ask residents to provide proof of medical usage. The policy does not allow production of cannabis. This policy will need to be taken to the full board for final approval.
RESOLUTION # 2529 – Moved by C. Blackburn to approve the draft Cannabis Usage and Production Policy CARRIED
 - 7.2 Lakeview Co Ownership
At the January 25, 2019 meeting the board approved the draft agreement as presented. The agreement was brought to RBC and they were comfortable with it, however they have since brought it to their lawyers for review. The Province of Alberta, RBC and Grande Spirit Foundation have their respective lawyers involved with the agreement. The province is looking at 55% ownership with Grande Spirit Foundation still in charge of management of the

operations. The VP of Northern AB at RBC emailed General Manager Madden indicating agreement had been reached between all three parties. Further, RBC had requested a Tripartite agreement be created to assist protection of RBC's interest. The Tripartite agreement would include GSF, RBC and Alberta Social Housing Corporation (ASHC). At the time of this meeting there was still no agreement provided, however, Mr. Madden stated both agreements will be emailed out to GSF full board for final approval as soon as each have been received. Email is required as the co-ownership agreement is under tight timelines with the province and management committee members received a copy of the co-ownership agreement and approved it for full board review. Our legal at RMRP is engaged and reviewing both documents to ensure no issues for GSF.

RESOLUTION # 2530 – Moved by E. Garrow to accept this as information.

CARRIED

8. CORRESPONDENCE:

8.1 Seniors Service Award

Grande Spirit Foundation is nominating a volunteer. This individual is a previous employee of the Grande Spirit Foundation and now volunteers a lot of volunteer time to our lodges. There is currently a letter of support from a resident of Pioneer Lodge, from the Housing Manager of Pioneer Lodge and the Friends of the Foundation Volunteer Coordinator.

RESOLUTION # 2531 – Moved by R. Rutt to approve a letter of support from Grande Spirit Foundation board Chair be sent in on behalf of the Grande Spirit Foundation Board.

CARRIED

8.2 Meeting Dates

The March 22, 2019 meeting will need to be changed from a Management Committee Meeting to a Full Board meeting to approve the Audit. The location of the meeting will be changed from Wild Rose Manor to Lakeview to accommodate the full board.

RESOLUTION # 2532 – Moved by I. Skjaveland to approve the March 22, 2019 meeting changing from Management Committee to a Full Board meeting.

CARRIED

8.3 Evergreens Foundation Announcement

This is an announcement stating the Evergreens Foundation and Pembina Housing Authority have consolidated.

RESOLUTION # 2533- Moved by D. Skoworodko to accept all correspondence as presented.

CARRIED

9. REPORTS

9.1 General Manager Report

AED's have been approved by the Friends of the Foundation Committee. Their next big fundraiser is the golf tournament in June. Alberta Health Services has reached out and inquired about locations within the Grande Spirit Foundation that could accommodate higher levels of care. They are willing to work on a short-term agreement of one to two years to get 15 beds as soon as possible. Any building would be subject to a building code review to make sure the build can accommodate that level of care. We are waiting for AHS staff to visit sites to ensure the sites provide suitability for their staff and service.

9.2 Portfolio Report

Report provided in package prior to meeting, includes turnover statistics and current resident statistics. Lakeview is over 90% occupied.

9.3 Finance Report

This finance report is for the first month of 2019. Lodge is right on track where it should be, at 8% for this time of the year. Provincial side is right on track as well at 8%.

9.4 Maintenance Report

The wind barriers at Lakeview will be getting installed by the end of February. There is a divider wall being put up in the main office at Lakeview to help with noise when office staff are helping people. Bulkhead project for lodges that received fire sprinkler systems is expected to be completed March.

RESOLUTION # 2534 – Moved by K. Rosvold to accept all reports as presented.

CARRIED

10. ROUND TABLE

D. Skoworodko – The farewell dinner for Dr. Phillips is on February 24 and tickets are still available.

K. Smith – Saddle Hills County is putting money in trust for the new facility in Spirit River.

R. Rutt – Council is still working of the amalgamation with Grande Cache. There have been no updates regarding the Debolt facility. The Fox Creek multiplex has its grand opening on February 23, 2019.

K. Rosvold – Thank you for all the repairs that have been made at the facility in LaGlance.

E. Garrow – There will be a new doctor coming to Spirit River in May 2019.

J. Kokotilo-Bekkerus – There are still discussions around an executive senior's apartment building in Beaverlodge. The units will be 1400-1800 sq ft with underground parking.

11. IN CAMERA

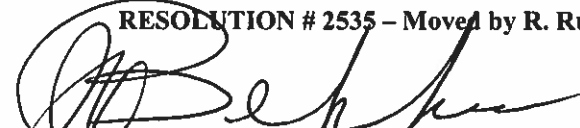
12. NEXT MEETING:

12.1 Full Board – March 22, 2019 – Lakeview

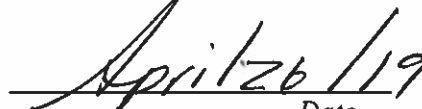
13. ADJOURNMENT:

RESOLUTION # 2535 – Moved by R. Rutt to adjourn the meeting at 11:30 am.

CARRIED



Judy Kokotilo-Bekkerus, Board Chair



Date



Steve Madden, General Manager