



**GRANDE SPIRIT FOUNDATION MANAGEMENT COMMITTEE
MINUTES**

Amisk Court, 1026 4 Avenue Beaverlodge

Friday May 24, 2019

Present:	Judy Kokotilo-Bekkerus Denise Joudrey Elaine Garrow Denise Skoworodko Isak Skjaveland Roxie Rutt Corey Beck	Town of Beaverlodge Birch Hills County MD of Spirit River Town of Spirit River Town of Sexsmith MD of Greenview County of Grande Prairie
Administration:	Steve Madden Kelsey Edginton Samantha Stuart	General Manager Executive Assistant Finance Manager
Absent:	Chris Thiessen Alvin Hubert	City of Grande Prairie Saddle Hills County

1. CALL TO ORDER

J. Kokotilo-Bekkerus called meeting to order at 10:12 am

2. CHANGES AND OR ADDITIONS TO AGENDA

Add 6.1 Insert replacement and 6.1.1 Rate Sheet

3. APPROVAL OF AGENDA

RESOLUTION # 2544 – Moved by D. Skoworodko to accept the agenda with additions, as presented.

CARRIED

4. APPROVAL OF MINUTES – Management Committee April 26, 2019

RESOLUTION # 2545 – Moved by E. Garrow to approve the minutes of April 26, 2019 meeting.

CARRIED

5. PUBLIC INPUT/PRESENTATIONS

6. NEW BUSINESS

6.1. RFD – Draft 2020 Budget

This is the anticipated budget for 2020. In 2019 there was a municipal requisition total of \$1.17 million which represents a 5% increase from 2018. The lodge accumulated surplus at December 31, 2018 is \$2.86 million. We are anticipating a surplus for Lakeview for 2019 and 2020. We will require approximately \$700,00 for capital projects in 2020 and this will increase in 2021. Discussion around the option for increases to lodge rent and municipal requisitions ended with a proposed \$5 lodge rental increase and a 6% municipal requisition increase for 2020.

RESOLUTION # 2546 – Moved by C. Beck to recommend a \$5 lodge rental increase and 6% municipal requisition increase to the full board.

CARRIED

RESOLUTION # 2547 – Moved by R. Rutt to recommend the draft 2020 budget be presented to the full board.

CARRIED

RESOLUTION # 2548 – Moved by E. Garrow to send a letter to Red Tape Minister, and cc MLA Loewen, Finance Minister Toews and ASCHA regarding the process of approval for capital maintenance and renewal.

CARRIED

RESOLUTION # 2549 – Moved by C. Beck to table the letter to the Red Tape Reduction Minister until the next full board meeting.

CARRIED

6.1.1 2020 Resident Rate Sheet

That rate sheet has been reformatted and will need approval for some changes that were made. There is a increase from \$50 to \$75 for Guest Room Rental. The administration rate sheet had some changes as well. The General Manager Expenditure Limit was increase to \$25,000, Managers and Assistant Managers received P-Cards and their single transaction limits is \$5,00 for Managers and Assistant Managers, the invitation to bid has gone up, along with RFP. Kilometer expense rate has gone up to \$0.58 from \$0.55 and staff and home care meal price increase to \$4.50.

RESOLUTION #2550 – Moved by C. Beck to recommend the rate sheets for 2020 to the full board.

CARRIED

6.2. RFD – 2020-2022 Draft Business Plan

This is the draft 2020-2022 business plan that needs to be submitted by June 30. This includes asking the province to approve a new build for Amisk Court for \$11 million, a new build for DeBolt and the shortfall that GSF will have when it comes to the new build for Sexsmith family houses. We have received the titles for the houses in Sexsmith and will be looking to sell them over the next year.

RESOLUTION # 2551 – Moved by D. Skoworodko to recommend the draft 2020-2022 Business Plan to the full board.

CARRIED

7. UNFINISHED BUSINESS:

7.1 Union Negotiations – GSF Committee Listing

Union Negotiations are scheduled for June 24, 25 and 26. Board members that are part of this are J. Kokotilo-Bekkerus, D. Joudrey and E. Garrow.

8. CORRESPONDENCE:

8.1 Seniors Income Amount

This is the maximum rates senior's receive for April – June 2019. Next adjustment will be on July 1, 2019.

8.2 Seniors Week Letter

The County of Grande Prairie FCSS and Grande Spirit Foundation submitted a proposal to co-host the launch of senior's week. This letter is stating that the City of Medicine Hat was picked to co-host the event, but it should be noted that Grande Spirit Foundation is turning 60 in 2020 and sending a letter about co-hosting the event for 2020 due to the birthday.

8.3 County of Grande Prairie Transportation Grant

This is a grant that Grande Spirit Foundation applies for annually. For 2019 Grande Spirit Foundation was approved for the requested \$15,000.

RESOLUTION # 2552 – Moved by E. Garrow to accept correspondence as presented.

CARRIED

9. REPORTS

9.1 General Manager Report

There has been a project manager hired for the DeBolt project, with the project slow going with a few snags along the way. It will be a few weeks before any information regarding the move is available. Looking at the move of the buildings to be in October/November. A letter was sent to the Province regarding the letter received from Sunset Homes Tenant Association. A letter was also sent back to the Association that states it is provincially owned and funded and a request has been submitted. Habitat for Humanity is working with the City of Grande Prairie and Rotary to build new affordable houses. The Rotary Club will be providing a portion of the fund while the City is working on obtaining land.

9.2 Portfolio Report

There have been quite a few turnovers in the past month. Lakeview is very close to being full. Amisk has a few longer vacancies due to the smaller units being harder to fill.

9.3 Finance Report

At this point in the year the Lodge side should be at 34%. Revenue is high, and expenses are good. Maintenance is on the high side due to Lakeview. Lodge is under in salary and admin. On the province side revenue is good, food and operating are low, maintenance is high, and salary and admin are good.

9.4 Maintenance Report

Heritage Lodge HVAC is now complete. Sidewalk and entrance replacement and repairs is set to begin for Pioneer and Heritage Lodge on May 21, 2019. A new heat exchange will need to be replaced at Lakeview, a long-term solution to prevent cracking is in the works. The transition from GPN to TELUS is now complete at Lakeview. Anew water softener and filtration system will be installed at Pleasantview Lodge soon.

RESOLUTION # 2553 – Moved by D. Joudrey to accept all reports as presented.

CARRIED

10. ROUND TABLE

D. Skoworodko – Trauma Drama is canceled due to the wildfires burning in Northern Alberta. FCSS is planning a lunch for seniors' week and the outdoor pool is looking at a June 1, 2019 opening.

E. Garrow – Lots of activities in the area happening for senior's week.

C. Beck – Lots of activities happening in the County of Grande Prairie for seniors week.

I. Skjaveland – Chautauqua Days is happening on June 1, 2019 in Sexsmith.

R. Rutt – MD of Greenview has a new reeve, Dale Smith. Grovedale is the piolet community for 15 garden loft units.

S. Stuart – Friends of the Foundation Golf Tournament is on June 1, 2019.

J. Kokotilo-Bekkerus – Very excited to start making connections with all the new ministers with the Government of Alberta.

S. Madden – Will be away from May 31, 2019 to June 17, 2019. Family Housing Manager Julie Phelps will be acting General Manager for that time. The Friends of the Foundation Garage sale is happening on June 12,13,14, 2019.

11. IN CAMERA

12. NEXT MEETING:

12.1 Full Board Meeting – June 28, 2019 – Admin office

13. ADJOURNMENT: meeting adjourned at 11:51 am



Judy Kokotilo-Bekkerus, Board Chair

August 23/19

Date



Steve Madden, General Manager