



**GRANDE SPIRIT FOUNDATION MANAGEMENT COMMITTEE
MINUTES**

**Heritage Lodge, 10111 96 Street, Grande Prairie
Friday September 20, 2019**

Present:	Judy Kokotilo-Bekkerus	Town of Beaverlodge
	Denise Joudrey	Birch Hills County
	Elaine Garrow	MD of Spirit River
	Denise Skoworodko	Town of Spirit River
	Isak Skjaveland	Town of Sexsmith
	Roxie Rutt	MD of Greenview
	Clyde Blackburn	City of Grande Prairie
	Alvin Hubert	Saddle Hills County
	Corey Beck	County of Grande Prairie
Administration:	Steve Madden	General Manager
	Kelsey Edginton	Executive Assistant
Absent:		

1. CALL TO ORDER

J. Kokotilo-Bekkerus called meeting to order at 10:00 am

2. CHANGES AND OR ADDITIONS TO AGENDA

Add 6.2 ARCH2

3. APPROVAL OF AGENDA

RESOLUTION # 2566 – Moved by D. Skoworodko to accept the agenda with additions, as presented.

CARRIED

4. APPROVAL OF MINUTES – Management Committee August 23, 2019

RESOLUTION # 2567– Moved by I. Skjaveland to approve the minutes of August 23, 2019 meeting.

CARRIED

5. PUBLIC INPUT/PRESENTATIONS

6. NEW BUSINESS

6.1. RFD – Pest Policy

A senior's apartment has been dealing with a pest problem and it has provided learning experiences for managers involved. There is currently no policy in place for pests. Pests is an issue pay close attention to in both family and senior housing. There is a negative stigma surrounding the pests, with most people thinking they are dirty when in fact certain pests like clean spaces. There has been a lengthy procedure created for staff to follow while dealing with pests. Managers reach out to family during the process for help with the senior residents, with the board wanting to add that family is to assist with communication regarding the process to treat pests. There is one change the board would like to see in the policy and that is to change the third paragraph from 'Grande Spirit Foundation will adopt procedures required for recognition and address pests' to 'Grande Spirit Foundation will adopt procedures required for recognition of and address pest'.

RESOLUTION # 2567 – Moved by E. Garrow to approve the draft Pest Policy as amended. CARRIED

6.2. ARCH2

Alberta Rural Coalition on Housing and Homelessness, ARCH2, is an initiative from Alberta Rural Development Network. There is a \$50 for Grande Spirit Foundation to join but there are still a few questions around the work load involved with joining the initiative. There may be funding options if Grande Spirit Foundation joins the initiative. General Manager Madden will send out an email to the board once the workload has been established, for approval.

RESOLUTION # 2569 – Moved by C. Blackburn to investigate further and report back to the board with more information.

CARRIED

7. UNFINISHED BUSINESS:

7.1 RFD – ASCHA Board Member

The position that is open for the ASCHA board is a one-year alternate position. The date to get in nominations is September 20, 2019, so the nomination will be submitted after the management committee meeting.

RESOLUTION # 2570 – Moved by C. Beck to appoint Denise Jodrey as alternate on ASCHA Board.

CARRIED

7.2 RFD – Conflict of Interest Policy

At the August Management Committee Meeting, the wrong version of the policy was presented to the board. The correct draft was in the package, which was sent out prior to the board meeting. This was created by E2R, thought health benefits, and it has already been reviewed by the management team with no issues from there. The board would like to see the gift amount change from a \$10 limit to a \$50 limit.

RESOLUTION # 2571 – Moved by R. Rutt to amend the Conflict of Interest Policy to have a \$50 gift limit.

CARRIED

RESOLUTION # 2572 – Moved by D. Joudrey to accept the Conflict of Interest Policy as amended.

CARRIED

8. CORRESPONDENCE:

8.1 Invitation to Minister's Seniors Service Awards

The Minister Service Awards were held at Lakeview on September 16 with 3 volunteers from Grande Spirit Foundation being nominated. There was a very good turnout, with staff and resident present. A big thank you to the staff for all the hard work that was put in for that day. There was an open house in the morning for stakeholders, with questions for the Minister of Seniors and Housing with the awards in the afternoon. The Minister presented a new flag to Wild Rose Manor and finished the day with a tour at Pleasantview Lodge. There is still no word on the Spirit River project as they are still waiting for the approval of the budget.

RESOLUTION # 2573 – Moved by D. Joudrey to approve sending a thank you letter to the Minister of Seniors and Housing for her visit to Grande Spirit Foundation.

CARRIED

9. REPORTS

9.1 General Manager Report

The contract for Parkside Inn has been signed and things have been going well. There has been a lot of evictions within the first month, but there has been a lot of positive feedback about the service Grande Spirit is providing. The agreement ends in December with the option to renew. DeBolt has some updates that need to be made before the buildings can be moved, with the updated being code related. Alberta Health is not providing flu shot in lodges this year for the whole province. Grande Spirit is looking at pharmacies to come into the lodges to administer the flu shots. As it stands right now Pleasantview Lodge and Lakeview will have pharmacists administer the flu shots with Alberta Health bringing nurses into the remaining lodges for high risk lodge residents only.

9.2 Portfolio Report

Lakeview now seeing turnovers rather than new unoccupied rooms. Vacancies will slow down now that a waitlist has started to build.

9.3 Finance Report

Everything is on track for this time of year with maintenance being on the high side, with a change to the Lakeview budget for 2020 to reflect maintenance costs.

9.4 Maintenance Report

Maintenance is finishing up the suite renewal for the two Aurora Court units. The fence extension is now complete at Lakeview with stain to be done in the spring. The Sexsmith sidewalk repair/upgrade has come in higher than expected and working on identifying the priority items to get done this year. There has been over 1200 completed work orders for 2019, which does not include the work orders for turnovers.

RESOLUTION # 2574 – Moved by R. Rutt to accept all reports as presented.

CARRIED

10. ROUND TABLE

D. Skoworodko – Steak Lunch on September 26 at Pleasantview Lodge

C. Beck – Wondering what the management procedures are for board members when it comes to residents coming to board members with concerns. Board members are to tell the residents to contact the administration office to speak with the housing manager or General Manager.

I. Skjaveland – Citizens on Patrol for Sexsmith requested the Province of Alberta for a donation of \$5,000 to the Community Foundation. Hoping to hear back soon.

R. Rutt – Attended a presentation by the Evergreen Foundation which stated that only 2% of MD of Greenview Residents are using their services. Evergreen Foundation is also looking at a specific lodge that is geared towards

elders with many cultural aspects. There have been quite a few assessments done for this. There is still no word on the pods in Grovedale.

A. Hubert – Saddle Hills County has a new CAO, Carey Merrit. The Government of Alberta has an anticipated budget date of October 25, 2019.

S. Madden – Harvest Dinner is on October 5, 2019 with only 15 tickets left. The needs assessment meetings will be in Spirit River, Beaverlodge and Grande Prairie over October 15-17, 2019.

11. IN CAMERA

12. NEXT MEETING:

12.1 Management Committee Meeting – October 25, 2019 at Wild Rose Manor

13. ADJOURNMENT: meeting adjourned at 11:25 am



Judy Kokoilo-Bekkerus, Board Chair

November 7/19
Date



Steve Madden, General Manager