



**GRANDE SPIRIT FOUNDATION BOARD ORGANIZATIONAL  
MEETING MINUTES  
Lakeview, Clairmont, 9:30 am  
Friday November 28, 2025**

Present:	Judy Kokotilo-Bekkerus	Town of Beaverlodge
	Albert Poetker	Birch Hills County
	Ken Hildebrand	Town of Sexsmith
	Tanya Skinner	Town of Wembley
	Tom Burton	MD of Greenview
	Tammy Yaremko	Town of Spirit River
	Karen Rosvold	County of Grande Prairie - Virtual
	Tony Van Rootselaar	MD of Spirit River
Administration:	Steve Madden	CAO
	Kelsey Edginton	Executive Assistant
Absent:	Ed Armagost	Saddle Hills County
	Roxanne Dreger	Village of Rycroft
	Chris Thiessen	City of Grande Prairie
Guest:	Nolan Crouse	Crouse Developments

1. CALL TO ORDER

*J. Kokotilo-Bekkerus called the meeting to order at 9:31 am*

2. APPROVAL OF AGENDA

*J. Kokotilo-Bekkerus handed meeting over to N. Course to chair.*

**RESOLUTION # 1959 – Moved by T. Burton to accept the agenda as presented. CARRIED**

3. METHOD OF VOTING

*Voting will be done electronically using a website as there are members who are virtually attending the meeting.*

4. NEW BUSINESS

4.1 Board Chair Nomination

*N. Crouse calls first nominations for Board Chair.*

*K. Hildebrand nominates J. Kokotilo-Bekkerus as Board Chair.*

*J. Kokotilo-Bekkerus accepts nomination.*

*N. Crouse calls second and third nominations for Board Chair.*

**RESOLUTION # 1960 – Moved by T. Burton to cease nominations. CARRIED**

**RESOLUTION # 1961 – Moved by A. Poetker to appoint J. Kokotilo-Bekkerus as Board Chair. CARRIED**

4.2 Board Vice Chair Nomination

*N. Crouse calls first nominations for Vice Chair.*

*K. Rosvold nominates A. Poetker as Vice Chair.*

*A. Poetker accepts nomination.*

*N. Crouse calls second nominations.*

*T. Van Rootselaar nomination T. Burton as Vice Chair.*

*T. Burton accepts nomination.*

**RESOLUTION # 1962 – Moved by J. Kokotilo-Bekkerus for nominations to cease. CARRIED**

*Electronic vote link was distributed to all present board members whereby majority of votes T. Burton is selected as vice chair.*

**RESOLUTION # 1963 – Moved by J. Kokotilo-Bekkerus to appoint T. Burton as Vice Chair. CARRIED**

#### 4.3 Friends of the Foundation

*With the Coordinator stepping down, it is time to look at this committee and the Memorandum of Agreement to rejuvenate things. The committee needs to see more involvement from members, which includes attending meetings at a minimum. Looking to have three board members on the committee, with the board chair as the ex-officio member. K. Hildebrand and T. Yaremko have volunteered to be on the committee with T. Burton wanting to remain on the committee.*

**RESOLUTION # 1964 – Moved by T. Burton to appoint T. Burton, K. Hildebrand and T. Yaremko to the Friends of the Foundation Committee. CARRIED**

#### 4.4 Labour Management Committee

*This is a committee where the board members attend to collaborate with operations and the union on any concerns or issues that have been brought forward. There have been some issues with quorum in the past, but this should be rectify moving forward.*

**RESOLUTION # 1965 – Moved by T. Burton to approve R. Dreger, A. Poetker and K. Hildebrand to the Labour Management Committee. CARRIED**

**RESOLUTION # 1966 – Moved by K. Rosvold to direct administration to review the Terms of Reference and bring back to the board. CARRIED**

#### 4.5 Finance Committee Nomination

*Currently the whole board is on the finance committee. There will need to be a chair appointed for this committee. There is some concern around the days that the meetings are held on and could potentially move to the same day as board meetings to ease travel for those who need to drive.*

*T. Skinner nominates T. Burton as Finance Committee Chair.*

*T. burton accepts board nomination.*

**RESOLUTION # 1967 – Moved by T. Skinner to appoint T. Burton as Chair of the Finance Committee. CARRIED**

#### 4.6 Building Committee Nomination

*Current members C. Thiessen, K. Rosvold and A. Poetker would like to stay on the Building Committee with T. Skinner volunteering to be on the committee.*

**RESOLUTION # 1968 – Moved by T. Burton to appoint C. Thiessen, K. Rosvold, A. Poetker and T. Skinner to the Building Committee. CARRIED**

#### 4.7 Policy Committee Nomination

*This committee only meets two to three times a year. T. Burton and K. Rosvold would like to stay on the committee with T. Skinner volunteering to be on the committee.*

**RESOLUTION # 1969 – Moved by T. Burton to appoint T. Burton, K. Rosvold and T. Skinner to the Policy Committee. CARRIED**

#### 4.8 2026 Meeting Dates

*There is a conflict with full board meeting dates for almost the whole year. Administration suggested moving the schedule of meetings to the third meeting of each month instead of the 4<sup>th</sup> Friday of each month, apart from July and December.*

**RESOLUTION # 1970 – Moved by T. Burton to approve moving all Grande Spirit Foundation full board meetings to be held on the third Friday of each month, except for July and December. CARRIED**

*Finance committee meetings will be held before board meetings, starting at 9:30 am with the board meeting to follow. This will not happen each month, but it will make scheduling easier for the members.*

**RESOLUTION # 1971 – Moved by A. Poetker to approve aligning the finance committee meeting with the full board meetings and bring back a schedule to the board. CARRIED**

**RESOLUTION # 1972 – Moved by T. Van Rootselaar to approve the Labour Management Committee meeting dates as presented. CARRIED**

**RESOLUTION # 1973 – Moved by K. Hildebrand to approve the Friends of the Foundation Committee meeting dates as presented. CARRIED**

**RESOLUTION # 1974 – Moved by T. Skinner to approve the Policy Committee meeting dates as presented. CARRIED**

**RESOLUTION # 1975 – Moved by K. Rosvold to approve the Building Committee meeting dates as presented. CARRIED**

4.9 Municipal Board Appointments  
*Copies of the member municipality appointments to the board.*

**RESOLUTION # 1976 – Moved by T. Burton to accept as information.**

5. ADJOURNMENT: Adjourned at 10:40 am.

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*Judy Kokotilo-Bekkerus, Board Chair*

\_\_\_\_\_  
*Date*

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*Steve Madden, CAO*