



**GRANDE SPIRIT FOUNDATION BOARD MINUTES**  
**Lakeview, Clairmont, 9:30 am**  
**Friday May 15, 2026**

Present:	Judy Kokotilo-Bekkerus	Town of Beaverlodge
	Tom Burton	MD of Greenview
	Tammy Yaremko	Town of Spirit River - Virtual
	Albert Poetker	Birch Hills County
	Ed Armagost	Saddle Hills County
	Roxann Dreger	Village of Rycroft
	Karen Rosvold	County of Grande Prairie
	Ken Hildebrand	Town of Sexsmith
Administration:	Steve Madden	CAO
	Ryan Mysko	Director of Finance
	Norma Tracy	Human Resources Coordinator
Absent:	Tanya Skinner	Town of Wembley
	Chris Thiessen	City of Grande Prairie
	Tony Van Rootselaar	MD of Spirit River

1. CALL TO ORDER

*J. Kokotilo-Bekkerus called the meeting to order at 10:54 am*

2. CHANGES AND/OR ADDITIONS TO AGENDA

*Addition to Closed Session 11. Contract*

3. APPROVAL OF AGENDA

**RESOLUTION # 2039 – Moved by R. Dreger to approve the agenda with additions. CARRIED**

4. APPROVAL OF MINUTES – Board Meeting Minutes April 17, 2026

**RESOLUTION # 2040 – Moved by A. Poetker to approve the minutes as presented. CARRIED**

**RESOLUTION # 2041 – Moved by K. Rosvold to amend the minutes with the corrected date of the meeting as April 17, 2026. CARRIED**

5. PUBLIC INPUT/PRESENTATIONS

6. CONSENT AGENDA

6.1 Reports

- a. CAO Items
  - i. Building Committee
  - ii. Policy Committee
- b. Portfolio Report
- c. Director of Finance Report
- d. Director of Projects and Maintenance Management
  - i. Maintenance Report
  - ii. Project Management Report
- e. Director of Human Resources Report
  - i. Labour Management Committee
- f. Director of Operations Report
- g. Action Listing

6.2 Correspondence

- a. Kikinow Elders Lodge Grand Opening Save the Date
- b. Friends of the Foundation Harvest Dinner
- c. Deferred Operating Reserve Funding Letter
- d. May/June Monthly Look Ahead

**RESOLUTION # 2042 – Moved by K. Rosvold to accept the consent agenda as information. CARRIED**

7. REPORTS

7.1 CAO Report

*The Pleasant View Lodge bus passed inspection and CVIP. The bus will be going on the first trip of the year today, driven by the Office Assistant. Residents are excited to have the bus service available again. The bus replacement review will be postponed for now to do a thorough review of the bus service as we monitor bus maintenance for a future replacement date in future years.*

*The Friends of the Foundation golf tournament was canceled due to insufficient numbers. Advanced notification should be considered in the future to improve attendant with advance.*

*There will be an open house for the Pleasant View Apartments on May 28 from 12:00 pm to 3:00 pm. There is carpooling available to the grand opening of the Kikinow Lodge in Grande Cache.*

**RESOLUTION # 2043 – Moved by T. Yaremko to accept the report as information. CARRIED**

7.2 Financial Reports

*Lodge operations are \$121,000 better than budgeted. Resident incomes are going up due to people being better prepared for retirement. The LAP grant increase by \$600,000 which was not budgeted for. Maintenance is over budget mainly due to higher snow removal costs, along with flooring and door expenses. Salary expenses are \$92,000 under budget which should normalize after summer vacations. Provincial operations are \$73,000 better than budgets, however the CMHC grant inflates those numbers. Operation budget has a surplus of \$283,000. The extra income has come from the budgeted savings. Hearthstone has a slight surplus. Rent supplement budget was increased by the province by \$500,000 which means more total admin fees for administering the program. Spirit River apartments have \$66,000 revenue for the year; rental income is \$77,000 below budget. There are 5 leased units to AHS for their workers. There was discussion around guestrooms at Pleasant View Lodge or apartments for families who are visiting. Administration will investigate the possibility of a furnished apartment to have available for guests.*

**RESOLUTION # 2044 – Moved by R. Dreger to approve administration to review guest room rates and establish a policy/availability for guest rooms in lodges and/or apartments. CARRIED**

**RESOLUTION # 2045 – Moved by K. Rosvold to accept the financial report as information. CARRIED**

8. NEW BUSINESS

8.1 RFD – Reserve Creation

*This was discussed in the finance meeting.*

**RESOLUTION # 2046 – Moved by T. Yaremko to approve the creation of the “Invested in Significantly Influenced Entities Reserve” with a maximum balance of \$1,700,000. CARRIED**

**RESOLUTION # 2047 – Moved by Moved by A. Poetker to approve a transfer of \$1,700,000 from accumulated surplus to the Invested Significantly Influenced Entities Reserve. CARRIED**

8.2 RFD – Reserve Allocation

**RESOLUTION # 2048 – Moved by T. Burton to approve a transfer of \$913,732.85 from Accumulated Surplus, with \$483,192.98 allocated to building reserve and \$430,539.87 allocated to Equipment Replacement Reserve. CARRIED**

8.3 RFD – Draft Business Plan

*A three-year business plan was submitted to the province in 2025, with updates to the appendixes due this year. This is the time where amendments can be made to reflect shifting priorities. There is a possibility of Amisk Court being transferred to Grande Spirit Foundation. The environmental risk assessment needs to be submitted with the update but doesn't need to be submitted until June 2026. There is an appendix that was sent regarding properties that should be tax exempt. There were legislative changes to help with this exemption.*

**RESOLUTION # 2049 – Moved by K. Hildebrand the board receive and defer the business plan updates to the June 2026 board meeting. CARRIED**

9. UNFINISHED BUSINESS

10. ROUND TABLE

*R. Dreger – Would like clarification in the report for consent that all nursing staff are from AHS. Healthy Aging Conference in Peace River was very informative and great networking.*

*S. Madden – Parking at Pleasant View Lodge is still an issue for residents. Staff parking is now available for staff at Pleasant View apartments which should take vehicles off the street in front of the lodge.*

*K. Hildebrand – Getting ready for Chautauqua Days. There was a 0% tax increase for the Town of Sexsmith.*

*K. Rosvold – Lakeview staff did a wonderful job with the Mother's Day tea. The County of Grande Prairie will be holding a 75<sup>th</sup> anniversary celebration on August 21, 2026. Sexsmith is having a Seniors tea on June 3, 2026, Clairmont Intergenerational luncheon is on June 2, 2026. Grande Prairie is hosting senior's week celebration.*

*T. Yaremko – The Town of Spirit River is hiring a new CAO. The Spirit River pool is opening soon. Spirit Days will be held June 13, 2026.*

*A. Poetker – All is quiet at Birch Hills County.*

*J. Kokotilo-Bekkerus – Returned from the Housing Forward conference in Edmonton. Learned that it doesn't matter what scale your project is, it all starts from the same place. Town of Beaverlodge volunteer appreciation week theme was "Good Neighbor" where town residents nominated their neighbors for recognition. It was very well received. Beaverlodge is having senior's week events on June 4<sup>th</sup>, 2026.*

*R. Mysko – Relationships made at ASCHA help answer some questions. Good connections were made.*

11. CLOSED SESSION

**RESOLUTION # 2050 – Moved by K. Rosvold to move into closed session at 12:01 pm. CARRIED**

**RESOLUTION # 2051 – Moved by K. Rosvold to move out of closed session at 12:15 pm. CARRIED**

**RESOLUTION # 2052 – Moved by K. Rosvold to proceed as discussed. CARRIED**

12. NEXT MEETING DATE

13. ADJOURNMENT at 12:16 pm

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*Judy Kokotilo-Bekkerus, Chair*

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*Date*

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*Steve Madden, CAO*