



INTERNAL/EXTERNAL JOB POSTING

HOUSEKEEPER

PART-TIME PERMANENT

Position: Part-Time Permanent

Locations: Family Housing/Administration Offices; James Manor; Aurora Court

Schedule: Days 08:00am – 1:00pm

Shift schedule varies from Monday to Friday, 25 hours per week (50 hours per pay period)

(May be required to work other shifts & locations)

Compensation: \$22.35 to \$25.89 per hour

Role Overview

The Housekeeper is responsible for efficiently delivering housekeeping services in senior housing facilities.

Key Responsibilities & Requirements

- **Knowledge:** Knowledge of cleaning equipment and chemicals.
- **Customer Service:** Ability to maintain a harmonious relationship with staff and public; and a congenial personality who enjoys working with and for the elderly.
- **Communication:** Good communication skills.
- **Service Excellence:** Patience, time management skills, and the ability to work independently.
- **Physical Capability:** Must be physically fit and be able to bend, lift and climb.
- **Ability:** Ability to carry out responsibilities listed in the [Housekeeper](#) job description.

Qualifications

- **Drivers License:** Must have a valid driver's license and reliable transportation/vehicle.
- **Education:** Completion of a High School Diploma or equivalent.
- **Experience:** Housekeeping experience, willingness to learn.
- **Certifications:** WHMIS, First Aid, and CPR certification preferred.
- **Clearance:** Clear Criminal Record Check.
- **Assets:** A genuine interest and empathy for the care of senior citizens.

Compensation & Benefits

We offer a competitive compensation package, including extended health and dental benefits, with mandatory enrollment in life insurance and long-term disability programs.

How to Apply: Please submit your resume to resumes@grandespirit.org

Submission Deadline: Tuesday, July 28, 2026 @ 9:00 am