



INTERNAL/EXTERNAL POSTING

CAREER OPPORTUNITY

Seasonal Caretaker

Position: Temporary Full-Time SEASONAL Caretaker (Contract from Oct 2026 to Mar 2027)

Location: Grande Spirit Foundation (Service across assigned housing portfolio)

Schedule: Days | Monday–Friday | 7:00 am – 3:00 pm (7.5-hour shifts), occasional weekends

Compensation: \$27.03 - \$31.43 per hour

Role Overview

The Seasonal Caretaker is responsible for the upkeep and maintenance of our facility grounds and assisting with general site projects. This hands-on role requires a motivated individual who takes pride in maintaining a safe, clean, and welcoming environment for the seniors and families we serve. **This position will run from October 2026 to March 2027, with a focus on the Winter season/snow removal.**

Key Responsibilities & Requirements

- **Grounds Maintenance:** Execute seasonal tasks, including snow removal, grass cutting, trimming, and ongoing litter/debris cleanup in parking lots and common areas; planting and maintaining flowerbeds (seasonally).
- **Physical Capability:** Ability to meet the physical demands of the role, including regular bending, lifting, climbing, and operating snow removal & maintenance equipment. Also, must be willing & able to work outdoors in inclement weather. Winter driving will be required.
- **General Maintenance:** Assist with painting projects and perform minor repairs in and around housing units.
- **Equipment Care:** Operate and perform basic maintenance on snow removal, landscaping and maintenance equipment safely and efficiently.
- **Operational Readiness:** Ability to work safely and independently with limited supervision.
- **Service Excellence:** Exceptional patience, communication, and organizational skills, with a professional approach to interacting with residents and staff.
- **Flexibility:** Availability for weekend morning snow removal and occasional overtime as required.

This position will run from October 2026 to March 2027 only, with a focus on the Winter season/snow removal.

Qualifications

- **Education:** High School Diploma or equivalent is an asset.
- **Experience:** Skilled experience in the building/construction industry is an asset; knowledge & experience with snow removal is required.
- **Assets:** Willingness to work safely & pursue further training.
- **Requirements:** Must have a **Valid Class 5 driver's license** with a clean driver's abstract, and reliable transportation to/from work.
- **Certifications:** WHMIS, First Aid, and CPR are assets.
- **Clearance:** Must successfully complete a Vulnerable Sector Criminal Record Check.

Compensation & Benefits

We offer a competitive compensation package, including extended health and dental benefits, with mandatory enrollment in life insurance and long-term disability programs.

How to Apply: Please submit your resume to Human Resources at resumes@grandespirit.org

Submission Deadline: Open until suitable candidates found.